



Minutes  
Board of Directors Meeting  
28 March 2010

Call to Order:

Priscilla Boston called the meeting to order at 12:18 PM.

Quorum:

A quorum was present:

Priscilla Boston

Jane Walton

Sherri Whitmarsh

Maddie Kadas

Mark Schiff

Agenda:

- 1) Welcome new Board members: Maddie Kadas and Mark Schiff
- 2) Review and approve minutes from August, October and January Board meetings
- 3) CHULA organizational business:
  - a) How we work
  - b) By-Laws and Conflict of Interest Policy
  - c) Election of Executive Committee positions
  - d) Financial report
- 4) Select 2010 projects
- 5) Board Liaison Reports on 2010 projects
  - a) Boston: Traffic Islands
  - b) Kadas: Cherrywood Yoga
  - c) Walton: Eastside Fair children's movable murals
  - d) Walton: Willowbrook Reach bench
  - e) Walton: Cherrywood Art Fair
  - f) Schiff: FRoG garage sale
- 6) Other
- 7) Confirm next meeting time

**1. Welcome new Board members**

Welcome to Maddie Kadas and Mark Schiff. Thanks to Kathy McTee, Kay McManus, and Erika Albright who have retired from the Board.

[www.chulaleague.org](http://www.chulaleague.org)

PO Box 4283

Austin, TX 78765

Directors:

Priscilla Boston, Chairman

Mary Evelyn Daughety, Vice-Chair

Jane Walton, Treasurer

Erika Albright, Secretary

Directors at large:

Kay Hereford

Kathleen McTee

Lisa Schemanske

Sherri Whitmarsh

**2. Approve Minutes**

- a) Walton moved that minutes from Board meeting on August 9, 2009 be approved as submitted. Whitmarsh seconded, unanimously approved.
- b) Whitmarsh moved that minutes from Board meeting on October 5, 2009 be approved as submitted. Walton seconded, unanimously approved.
- c) Walton moved that minutes from Board meeting on January 10, 2010 be approved as submitted. Boston seconded, unanimously approved.
- d) Minutes will be posted on the CHULA website by Walton, see <http://www.chulaleague.org/about/meetings/>

**3. CHULA Organizational Business**

- a) How we work – Board meetings are held quarterly, and immediate business between meetings is conducted by email. Draft documents are managed in the CHULA League Google Group; permanent documents are posted on CHULA website. Most projects are handled by the RFP process described at <http://www.chulaleague.org/projects/>.
- b) By-Laws and Conflict of Interest Policy – The By-Laws are available at <http://www.chulaleague.org/about/organization/> as is the Conflict of Interest Policy. Every Board member must sign COI policy annually. Walton will email instructions to all current Board members.
- c) Election of Executive Committee positions – Boston agreed to be nominated for Chairman for 2010, and Walton for Treasurer. There was no volunteer for Secretary, and the nomination for Vice Chairman was tabled until the current Vice Chairman, Mary Evelyn Daughety can be contacted. A motion was made by Whitmarsh and seconded by Schiff to elect the current slate of officers, which passed unanimously. It was agreed that minutes and meetings duties of the Secretary would be divided between current Board members as follows, and that a position and job description for a paid executive assistant be considered by the next Board meeting:

Walton	Minutes 28 March	Meeting Org 20 June
Whitmarsh	Minutes 20 June	Meeting Org 12 Sept
Schiff	Minutes 12 Sept	Meeting Org 9 Jan 2011
Kadas	Minutes 9 Jan 2011	Meeting Org Member Meeting

Minutes will be taken at each meeting and sent to Walton for posting in the Google group until approved, and on the Web once approved. Meeting Organization will include confirming the meeting date, time and place, sending reminder notices to the Board members, and creating and emailing the agenda in advance of the meeting. It was also agreed that the roles of the Chairman and Vice Chair will be clarified at the next Board meeting.

- d) Financial report – Walton presented the Income Statement for January through March, and the Balance sheet as of the meeting date. Approximately \$5,000 is available for 2010 project. Schiff moved to accept the report, Whitmarsh seconded, and the report was unanimously approved, Walton abstaining. Report is appended to these minutes.

4. **Select 2010 Projects** – Several projects were suggested at the members meeting in February.
  - FRoG garage sale – this project is already underway, chaired by Mike Damal, see report in #5.
  - Revitalization of Friends of Patterson Park – since CHULA is not chartered as an advocacy group, this project was not pursued.
  - Create talent database – this project was adopted, Whitmarsh is Board liaison.
  - Garden Workshops with Mueller – Boston agreed to contact Mueller regarding cooperation.
  - Little/Big Gardner and Maplewood gardening projects – Whitmarsh agreed to contact Francie Greene.
  - Clarkson fence project – Tabled until next meeting when there is more time to discuss and Mary Evelyn is present.
  - EAST Studio Tour Coop – considered alternate locations: Asbury, Vortex, City Theatre; Kadas agreed to contact Big Media to learn if this is permissible under EAST rules. Schiff agreed to contact Cedar Stevens to see if she will drive this idea.
5. **Board Liaison Reports**
  - a) Boston: Traffic Islands – Melanie Chasteen is heading this project, designer donated design, Adopt-a-Park agreement is almost in place. Melanie will take final proposal to the CNA and CHULA before recruiting volunteers.
  - b) Kadas: Yoga – a class is underway, and another is planned for this summer. Asbury may not continue to be the location, Kadas will keep Board advised.
  - c) Walton: Eastside Fair children’s mural – the Fair has been postponed until fall, and relocated. Walton continues to serve on this committee and will keep Board advised.
  - d) Walton: FLWR bench – this project is still planned, but is moving slowly
  - e) Walton: Cherrywood Art Fair – Key positions were listed, and 10 volunteers are needed.
  - f) Schiff: FRoG garage sale – Mike Damal is coordinating sale on 17 April with 24 April rain date. Boston will provide tax receipts, Schiff is coordinating tables, and the poster is well underway.
6. **Other**

Whitmarsh will send out dues notices. Kadas suggested a CHULA Facebook account and will look into it.
7. **Confirm next meeting date**

Meeting was adjourned at 2:00 PM on a motion by Schiff, seconded by Kadas, and adopted unanimously. The next meeting will be held on 20 June, Walton is meeting organizer and Whitmarsh will take minutes. Location may have to be changed, Kadas volunteered her house.